

# UWM Pre-Arrival Information

For International Students

# On-Campus Housing At UWM

## Residence Halls Open to All Students

- Sandburg North, South, and West
- Cambridge Commons

## Residence Halls Open to Upper-Level Students Only (Second Year & Above)

- Sandburg East Tower
- Purin Hall

## Kenilworth Square Apartments

- Must be 21 years of age or older or
- Junior standing (56 credits) or above

We have virtual tours!

- [Tours of Sandburg](#)  
(Traditional Towers and East Tower) \*
- [Tours of Cambridge](#)  
(Standard and Upgraded) \*\*
- [Tours of Kenilworth](#)  
(Standard Only) \*\*\*

\* <https://uwm.edu/housing/communities/sandburg/>

\*\* <https://uwm.edu/housing/communities/cambridge-commons/>

\*\*\* <https://uwm.edu/housing/communities/kenilworth/>

# How Much Does It Cost to Live On-Campus?

## Residence Hall rates:



Listed below are the University Housing Room Rates for the academic year 2021-2022. Additional information on housing is available online at [uwm.edu/housing](http://uwm.edu/housing). Questions may also be directed to the University Housing Office at 414-229-4065 or [university-housing@uwm.edu](mailto:university-housing@uwm.edu). All account transactions will be posted to your PAWS account.

### 2021-2022 Room Rates

Facilities for First-Year Students, But Open to All Students				
Residence Hall	Room Type	Semester 1 Cost	Semester 2 Cost*	Academic Year Cost
CAMBRIDGE COMMONS	Double	\$3,390	\$3,389	\$6,779
	Double Upgrade	\$3,955	\$3,954	\$7,909
RIVERVIEW	Single	\$3,704	\$3,703	\$7,407
	Double	\$3,221	\$3,220	\$6,441
SANDBURG NORTH, SOUTH, & WEST	Single	\$3,311	\$3,312	\$6,623
	Double	\$2,801	\$2,802	\$5,603
	Triple	\$2,498	\$2,498	\$4,996
Facilities Primarily for Upper-Level Students (Second Year & Beyond)				
PURIN HALL	Single	\$3,595	\$3,595	\$7,190
	Double	\$2,870	\$2,870	\$5,740
SANDBURG EAST	Single	\$4,135	\$4,136	\$8,271
	Double	\$3,162	\$3,162	\$6,324
RESIDENCE HALL ACTIVITY FEE**		\$20	\$20	\$40

\*Your Deposit will be credited to your PAWS account, less the \$50 non-refundable portion, in June 2022 for successful completion of your Contract.  
 \*\*Residence Hall Activity Fee is automatically added to the posted room charge each semester.

## Kenilworth rates:



- Listed below are the Kenilworth Square Apartments rates for the academic year 2021-2022.
- Additional information can be found online at [uwm.edu/housing](http://uwm.edu/housing).
- Questions can also be directed to the University Housing Office at 414-229-4065 or [university-housing@uwm.edu](mailto:university-housing@uwm.edu).
- All account transactions will be posted to your PAWS account.
- A contract holder who has a guest resident living with them will be responsible (and charged) for two shares of the per person cost.
- Each semester's monthly charges will be posted to PAWS at the beginning of each semester.
- Payments for each month are due by the 5th of that month.

### Academic Year Room Rates

Kenilworth Square Apartments			
Unit Type	Cost Per Month Total	Cost Per Month 2 people	Cost Per Month 3 people
1 BEDROOM APARTMENT	\$1,093	\$546.50 per person	N/A
1 BEDROOM UPGRADE	\$1,136	\$568 per person	N/A
2 BEDROOM APARTMENT	\$1,394	\$697 per person	N/A
2 BEDROOM UPGRADE	\$1,460	\$730 per person	N/A
3 BEDROOM APARTMENT	\$1,818	\$909 Two people buyout remaining vacant space in apartment	\$606 per person
3 BEDROOM UPGRADE	\$2,019	\$1,009.50 Two people buyout remaining vacant space in apartment	\$673 per person

- Residence Hall charges are posted per semester and are due in full the first day of classes
- Kenilworth charges are posted for per semester, but they can be paid either in full or per month
- Room and meal plan rates are always available on our website:

<https://uwm.edu/housing/students/rates-meal-plans/>

# Meal Plans

- Meal plans are a set amount of money loaded onto your Panther ID each semester based on the level you purchase
  - \$1 = 1 meal plan point
- The cost of a meal plan includes the meal plan points and the admin fee
- Using a meal plan can yield approximately 50% off in the cafeteria dining facilities in University Housing (Cambridge Café, Sandburg Café, Palm Gardens) and at select restaurants in the Union
- Meal plans are not required in Sandburg East, Cambridge Commons Upgrades, Purin, and Kenilworth as these all offer full-sized kitchens in the suite
  - Students who live in Cambridge Commons Upgrades and East Tower who opt out of the meal plan are still required to pay the admin fee

## 2021-2022 Meal Plan Rates

Plan Level	Cost per Semester	Cost per Year	Plan Breakdown per Semester
PREMIUM LEVEL 3	\$2,461	\$4,922	\$1,597 Plan Points + \$864 Admin Fee
STANDARD LEVEL 2	\$2,095	\$4,190	\$1,231 Plan Points + \$864 Admin Fee
VALUE LEVEL 1	\$1,728	\$3,456	\$864 Plan Points + \$864 Admin Fee
ADMIN FEE	\$864	\$1,728	

\*The Standard Plan (Level 2) is the default level if a meal plan is not selected or if assigned to a building that requires a meal plan but "No Plan" was selected in the contract process.

\*\*Residents of Cambridge Commons Upgrades and Sandburg East Tower are required to pay the administrative fee to cover facility use, even if "No Plan" was selected in the contract process.  
(Permanent residents of Purin Hall may opt out of 100% of the meal plan, as there is no cafeteria provided in that building.)

For more information visit Dining online at: <https://uwm.edu/dining/>

# On-Campus Housing

- Anyone who is enrolled in a minimum of 6 credits is eligible to live on-campus
- Contract Access:
  - All newly admitted students and majority of new transfer students under the age of 21 are automatically provided access to the Residence Hall Contract
  - Kenilworth contracts are typically provided upon request to student. As space is available, we will do a larger release to those 21 years of age or older that are newly admitted, or new transfer admits.
- Residence Halls (Sandburg Towers, Cambridge Commons, RiverView and Purin) are all on one contract. Kenilworth has its own contract.
  - Residence Halls Contract Request Form: <https://uwm.edu/housing/students/continuing-students/>
  - Kenilworth Contract Request Form: <https://uwm.edu/housing/students/kenilworth-square-apartments/>



# Step 1: Accessing Your Contract

- Once a contract is available for you to submit, you will receive an email
  - This email will include instructions and the deadline to submit your contract
- Your contract is in your My Housing Portal ([uwm.edu/myhousing](http://uwm.edu/myhousing))
- You must enter an emergency contact before you can access your contract

UNIVERSITY HOUSING CONTRACT PROCESS

The screenshot shows the 'University Housing - Student Home' portal. Callout 1 points to the login link in the browser address bar. Callout 2 points to the 'Add your Emergency Contacts' link in the left sidebar. Callout 3 points to the 'New Resident 2021 - 2022 Academic Year Contract' link in the main content area.

1 Login to <http://uwm.edu/MyHousing> using your UWM PAWS login information.

2 Add your Emergency Contacts. You must enter at least one General Contact and one Confidential Contact. (They can be the same person.)

3 After you have saved your General AND Confidential Emergency Contacts, this link will appear. This is your Contract! Click this link to complete it!

University Housing - Student Home  
YOUR NAME (ID Number)

2021 - 2022 Residence Hall Academic Year Contract (August 28, 2021 to May 21, 2022)

**IMPORTANT REMINDERS:** Priority Deadline to submit your Contract is 11:59pm on May 1, 2021 in order to be eligible for the first room assignment lottery. Completing your contract by this day will give you the best statistical chance at being assigned to your preferred LLC, room type, or with your preferred roommate. If you were, or still are a minor, who submitted your Contract online, the Contract Signature Page form ([www.uwm.edu/housing/policies/forms-publications/](http://www.uwm.edu/housing/policies/forms-publications/)) must also be submitted by May 1. Assignments may be withheld until contracts terms have been co-signed by legal parent or guardian, or yourself at the point you turn 18 years of age.

**Room Assignment:** The first batch of assignments (for those who completed their contracts by the priority deadline) are typically released via the MyHousing website after 12 p.m. (noon) on the Friday of the first full week of June. Students use their MyHousing account to access their room and roommate assignment, as well as their move-in appointment.

**Contract Cancellation:** If you're plans have changed and you are no longer planning on living in University Housing please refer to Section F. Cancellation of Contract. Contracts can be cancelled on line at (<https://www.uwm.edu/housing/policies/forms-publications/>).

**August 28, 2021 (or January 22, 2022 for Semester II entry) is the Deadline for Contract Cancellation for non-early arrivals.** If your Assigned Entry Date is on or before August 28/January 22, you must submit a contract cancellation at least 24 hours prior to your Assigned Entry Date. The cancellation form is available online at ([www.uwm.edu/housing/policies/forms-publications/](http://www.uwm.edu/housing/policies/forms-publications/)).

**Step 1: Complete or update your "My Emergency Contacts" information in the left Main Menu.**  
Contract Access Is Granted Only After The Emergency Contact Information Is Complete.

**Step 2: Click on the contract link to start your contract:**

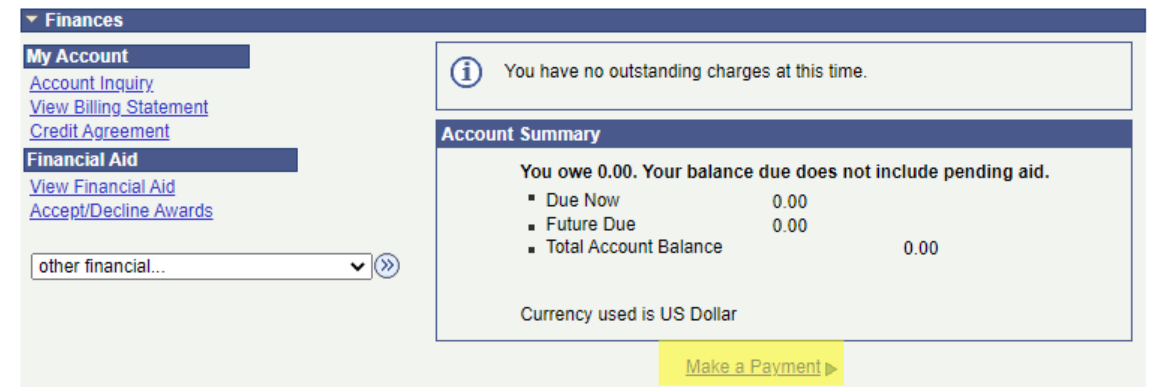
- New Resident 2021 - 2022 Academic Year Contract (August 28, 2021 to May 21, 2022)
- You have not applied. Select the appropriate link above to apply.

# Step 2: Submitting Your Contract

- You will have form fields to respond to online:
  - You will be asked for your immunization history on Hepatitis B and Meningococcal vaccines
  - These immunizations are **not** required to live in University Housing
- You will enter preferences for us to best assign you to a room such as:
  - Top three room/building preferences (ex: Sandburg Single, Cambridge Double, etc.)
  - LLC preference (optional)
  - Roommate preferences
  - Lifestyle habits (stay up late vs get up early, noise preferences, study habits, etc.)
- You will also select your meal plan level in the contract
- Once you submit your contract, you will receive a confirmation email

# Step 3: Paying Your Deposit

- Once your contract is submitted, the housing deposit will be posted to your PAWS account
  - The deposit for the Residence Halls is \$100
  - The deposit for Kenilworth is \$300
- Deposit payments can be made online in PAWS
  - Log into PAWS
  - In the middle section of your portal, there is a section titled “Finances”
  - At the bottom of the box is a link that says “make a payment”
  - Clicking that link will direct you to the Bursars Office’s payment portal
- Payments can also be made via wire transfer
- For any questions regarding making payments, please reach out to the Bursars Office



The screenshot displays the 'Finances' section of the PAWS portal. On the left, there are links for 'My Account' (Account Inquiry, View Billing Statement, Credit Agreement) and 'Financial Aid' (View Financial Aid, Accept/Decline Awards). Below these is a dropdown menu currently set to 'other financial...'. On the right, a message states 'You have no outstanding charges at this time.' Below this is an 'Account Summary' table showing a balance of 0.00. At the bottom right is a yellow 'Make a Payment' button.

Account Summary		
You owe 0.00. Your balance due does not include pending aid.		
■ Due Now	0.00	
■ Future Due	0.00	
■ Total Account Balance		0.00

Currency used is US Dollar

[Make a Payment](#)



# Step 4: Receiving Your Room Assignment

- We will release housing assignments for Spring 2022 the week of January 3, 2022.
- Once you have been assigned to a room, you will receive an email with instructions on how to see your room assignment, roommate, suitemates, and move-in appointment.
- Your housing assignment will be available in your MyHousing Portal where you submitted your contract.

## 2021 - 2022 Residence Hall Academic Year Contract (August 28, 2021 to May 21, 2022)

### IMPORTANT REMINDERS:

If you were, or still are a minor, who submitted your Contract online, the Contract Signature Page form ([www.uwm.edu/housing/policies/forms-publications/](http://www.uwm.edu/housing/policies/forms-publications/)) **withheld until contracts terms have been co-signed by legal parent or guardian, or yourself at the point you turn 18**

**Room Assignment:** housing assignments started to be posted to student MyHousing accounts the afternoon of Friday July details and move-in details. If a student was not provided an assignment on July 9, they should also check their UWM e-mail As a reminder, to receive a room assignment your Contract deposit must be paid in full, or the non-refundable portion paid if Contract online, you are also required to submit the Minor Contract Signature page, linked above. **Students use their MyHousing move-in appointment.**

**Contract Cancellation:** If you're plans have changed and you are no longer planning on living in University Housing please re (<https://uwm.edu/housing/policies/forms-publications/>).

**August 26, 2021 (or January 21, 2022 for Semester II entry) is the Deadline for Contract Cancellation for non-early submit a contract cancellation at least 24 hours prior to your Assigned Entry Date. The cancellation form is available online a**

**Step 1: Complete or update your "My Emergency Contacts" information in the left Main Menu.**

*Contract Access Is Granted Only After The Emergency Contact Information Is Complete.*

**Step 2: Click on the contract link to start your contract:**

- **New Resident 2021 - 2022 Academic Year Contract (August 28, 2021 to May 21, 2022):** You submitted a completed contract:
  - [Loft Rental & Cancellation](#)
  - [UWS Administrative Policy 136 Disclosure](#)

◦ **Room: Riverview RV201 RV201A (8/28/2021 - 5/21/2022)**



### University Housing - Room Details

Your Name (student ID number)

*Start to get to know your community now! We encourage you to reach out to your roommates and suitemates by sending them a quick message here, through your MyHousing portal!*

Your Schedule move-in date and time is listed to the right of your assignment. Please review the move-in guide in your assignment email for additional information on the move-in process.

Your room assignment is the space indicated in bold below.

### Fall 2021 Move-In Dates

Day	Date
Day 1	Saturday, August 28, 2021
Day 2	Sunday, August 29, 2021
Day 3	Monday, August 30, 2021
Day 4	Tuesday, August 31, 2021
Kenilworth	Wednesday, September 1, 2021

### Move-In Dates by Building

Building	Fall 2021 Term Move-In Date(s)
Cambridge	Day 2 & Day 3
Purin	Day 1
Sandburg	Day 1, Day 2, Day 3, and Day 4
Kenilworth	September 1, 2021

### Room Details for Riverview RV201

Name	Room Type	Move In Day:	Move In Time:	LLC
<b>Riverview RV201 RV201A</b>	RiverView Double	Day 1	5:30 PM	
Riverview RV201 RV201B	RiverView Double	Day 1	5:30 PM	

### Roommates for Riverview RV201

Room	First Name	Last Name	Mailbox Combo
<input type="checkbox"/> Riverview RV201 RV201A	Roommate's First Name	Roommate's Last Name	
<input type="checkbox"/> Riverview RV201 RV201B	Suitemate's First Name	Suitemate's Last Name	

# Step 5: Prepare For Move-In

## Packing:

- What to pack: <https://uwm.edu/housing/policies/move-in/items-to-bring/>
- University Housing does not provide linens, dishware, cookware, cleaning supplies, etc.
- You may purchase items ahead of time (Walmart, Target, Amazon, etc.) and have them sent to your building no earlier than one week prior to move-in
- You can also purchase through On Campus Marketing (OCM) who partners with University Housing's Student Housing Administrative Council [online](#) \*

## Move-In Appointment:

- The designated move-in dates for Spring 2022 are January 22-23
- If you need to arrive early, please submit an [Early Arrival Request](#) \*\* **DEADLINE: January 1<sup>st</sup>**
  - Requested arrivals must be between January 15 and January 21
- Additional nightly fees will be assessed based on how many additional days are needed
- University Housing does not provide temporary housing for non-contract holders prior to move-in. We encourage those needing temporary housing to explore local lodging options

\* <https://www.ocm.com/wml>

\*\* <https://uwm.edu/housing/secure/early-arrival/>

# Step 6: Move-In



Upon your arrival to your assigned building, please check-in at the service desk to receive your move-in packet



When checking in, you will need to provide a photo ID or your Panther ID



There will be yellow carts available for loading your belongings to your room



If you have any friends, family, etc. who would like to help, you are allowed to have 2 non-University Housing residents assist with your move-in.



# COVID-19 Information

- For the most up to date information, please visit UWM's COVID-19 information page: <https://uwm.edu/coronavirus/>
- UWM's response to traveling internationally:
  - Unless things change, all non-US residents coming to US are required proof of being fully vaccinated and will not require quarantine.
  - Get tested with a COVID-19 viral test 3-5 days after travel.
  - Find a U.S. COVID-19 testing location near \*you
  - Self-monitor for COVID-19 symptoms; isolate and get tested if you develop symptoms.
  - Follow all state and local recommendations or requirements after travel.
- University Housing will provide isolation/quarantine spaces to students as requested. Students are required to report their need to quarantine to ***uh-adminassist@uwm.edu***
- Masks must be worn when students are not in their assigned living space.

\*<https://www.hhs.gov/coronavirus/community-based-testing-sites/index.html>

# COVID-19 Information

- Students are required to inform University Housing if they have a requirement to quarantine.
- Email Address: [uh-adminassist@uwm.edu](mailto:uh-adminassist@uwm.edu)
- The email should include:
  - Your name
  - 9-digit ID # (99x-xx-xxxx)
  - The date you will arrive to UWM University Housing
  - State that you have a need to quarantine as an international traveler
- University Housing will provide a temporary assignment for the duration of the 10-day (or seven days with a negative test result) quarantine period, as well as instructions as to when they can move into their permanent assignment.
- Masks must be worn when students are not in their assigned living space.
- **How do I become exempt from testing/quarantine?**
  - Students, faculty, and staff who are fully vaccinated and do not have symptoms of COVID-19 can get an exemption from quarantine requirements by completing [this form](#)<sup>\*\*</sup>. Please note that someone is considered to be fully vaccinated two weeks after receiving their final vaccine dose. Proof of vaccination is required, which could be a copy of the vaccination card.

\*<https://www.hhs.gov/coronavirus/community-based-testing-sites/index.html>

\*\*<https://uwm.bplgix.net/form.aspx?pid=0d7c854a-f1ef-4afa-9901-e8f47a1d1429&formid=aa443f4e-7ab4-42fc-845a-9b72c0201ec8>

# Requesting Exemption

- Per the UW System Policy, University Housing is required for all first-year freshman at UWM under the age of 21
- To learn more about requesting an exemption from the residency requirement, please see the [Residency Policy Toolkit](https://uwm.edu/housing/students/residency/residency-policy-toolkit/) \*
- If you would like to request an exemption, please submit the [Exemption Request Form](https://uwm.edu/housing/exemption-request/)\*\* and submit any required supporting documentation for review
- Upon receiving your exemption request, our staff will review it to determine if the documentation warrants a granted exemption. Decision letters or further information request will be sent to you via email.

\*<https://uwm.edu/housing/students/residency/residency-policy-toolkit/>

\*\*<https://uwm.edu/housing/exemption-request/>



# Welcome to UWM!

For any additional University Housing related questions, please reach out. We are happy to help.

- Email: [university-housing@uwm.edu](mailto:university-housing@uwm.edu)
- Phone: 414-229-4065
- Office: Sandburg C100, Monday-Friday 8:00AM-4:30PM